

**COVER SHEET FOR AMENDMENT OF  
POST-TRAVEL SUBMISSION**

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**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

**SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Alexa Damis-Wulff

Employing Office/Committee: Merkley

Private Sponsor(s) (List all): Infectious Diseases Society of America Education and Research Foundation

Travel Date(s): September 14-15, 2017

Description/Title of Attached Forms: PSTCF (final version)

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission  
must be amended with the Office of Public Records in SH-232.

10/20/2017  
(Date)

Alexa Damis-Wulff  
(Signature of Traveler)

10-15-21

**This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.**

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Infectious Diseases Society of America Education & Research Foundation
2. Description of the trip: A tour and briefing of global infectious disease programs administered by the CDC with a particular focus on global HIV and tuberculosis at CDC headquarters in Atlanta, GA
3. Dates of travel: September 14-15, 2017
4. Place of travel: Atlanta, Georgia
5. Name and title of Senate invitees: See attachment.
6. I certify that the trip fits one of the following categories:
  - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
  - OR -
  - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - AND -
  - ☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I certify that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND -
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

[illegible]

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The global health staff of IDSA-ERF are solely responsible for planning the trip, and two Foundation staff will accompany congressional staff on the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

IDSA-ERF is a non-profit 501c 3 organization which among other programs, supports a policy education program about US leadership in global HIV and tuberculosis program responses and research & development. This trip advances that mission.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

IDSA-ERF has planned and executed five congressional staff trips to African countries- South Africa and Zambia in 2010 and 2013, Kenya in 2011, Tanzania in 2014 and Mozambique in 2015.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The global team at IDSA-ERF educates policymakers, relevant federal agency staff and global health advocates about evidenced-based policies and programs related to global infectious diseases. Educational activities include congressional staff briefings, a widely-read news blog, and issue briefs on global ID.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$214.40 for plane fare  \$200 for taxi fares to and from airport	\$140 plus applicable taxes	\$89	\$21.88 for travel insurance

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip is arranged specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The location is Atlanta, the site of the CDC headquarters and the location of all of the relevant global programs and staff.

19. Name and location of hotel or other lodging facility:

Emory Conference Center Hotel, 1615 Clifton Road NE, Atlanta, Georgia 30329

20. Reason(s) for selecting hotel or other lodging facility:

The hotel is directly across the street from the CDC campus.



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily expenses for lodging, meals and other expenses will not exceed Federal Government per diem rates plus applicable lodging taxes.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Economy class air travel.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor: Christine Lubinski

Name and Title: Christine Lubinski, Vice-President for Global Health

Name of Organization: IDSA Education & Research Foundation

Address: 1300 Wilson Boulevard, Arlington, VA 22209

Telephone Number: 703-299-5027

Fax Number: 888-538-6638

E-mail Address: Clubinski@idsociety.org

## Addendum

**Private Sponsor: Infectious Diseases Society of America Education and Research Foundation**

**Adair Bramlett – Legislative Aide, Senator Lindsey Graham**

**Alexa Damis-Wulff – Health Legislative Assistant, Senator Jeff Merkley**

**Andi Fristedt – Deputy Health Policy Director, Health Education, Labor and Pensions Committee**

**Aimee Grace – Health Policy Advisor, Senator Brian Schatz**

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